

Washington County Board of Education

Descriptor Term:

Budget Committee

Descriptor Code:

1.404

Issued Date:

05/07/98

Rescinds:

Issued:

1 The Budget Committee shall be a standing committee of the Board and will be appointed annually by the
2 chairman of the Board. The Committee shall consist of at least three (3) board members, one of whom
3 will serve as chairman. The director of schools shall be included in all Budget Committee meetings. The
4 duties of the Budget Committee shall be:

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6 1. To review, prior to each regular board meeting, the record of all business transacted by the
7 Executive Committee since the last regular meeting and to report the results of such review to the
8 Board for approval;
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10 2. To review periodically the financial transactions of each school and report the results of such
11 review to the Board for approval;
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13 3. To assist the board chairman and the director of schools in preparation of the annual budget;
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15 4. To review monthly the financial status of the school system with respect to that projected in the
16 approved budget and to report to the Board any unusual variation; and
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18 5. To act as a financial advisor to the Board in appropriate matters.
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