

# Washington County Board of Education

Descriptor Term:

## Policy Committee

Descriptor Code:

**1.405**

Issued Date:

**04/03/03**

Rescinds:

**1.405**

Issued:

**05/07/98**

1 The Policy Committee shall be a standing committee of the Board and will be appointed annually by the  
2 chairman of the Board. The committee shall consist of a least three (3) board members, one of whom shall  
3 serve as chairman. The director of schools shall be included in every meeting of the committee. The duties  
4 of the Policy Committee in conjunction with the Director and staff shall be:

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- 6 1. To maintain the Board Policy Manual;
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- 8 2. To serve as the liaison between the Board and the Tennessee School Boards Association;
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- 10 3. To inform the Board regarding any changes in law requiring a change or addition to current policy;
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- 12 4. To meet openly with interested school personnel or other citizens regarding policy requests;
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- 14 5. To draft policy for the consideration of the Board through the established policy adoption
- 15 procedure;
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- 17 6. To prepare (within thirty (30) days) all new policy proposals for adoption by titling, coding and
- 18 reviewing such proposals in order to ensure that there is no overlap of interference with current
- 19 policy;
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- 21 7. To develop a procedure for annually updating and reviewing current policies; and
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- 23 8. To meet at least annually with the director of schools to review the implementation of Board
- 24 policies.
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